# Word Quest 3

List 6 · Jobs and work

| Vocabulary and example | Write it |
|---|---|

**accountant** n. /əˈkaʊntənt/

a person whose job is to keep and check money records

**Family:** accountants · accounting (n.)

Our **accountant** checks the company's money every month.

**ax** n. /æks/

a tool with a heavy blade on a long handle, for cutting wood

**Family:** axes **Tip:** American spelling; British English writes "axe".

He chopped the wood with an **ax**.

**candidate** n. /ˈkændɪdeɪt/

a person who is trying to get a job or be elected

**Family:** candidates **Use it with:** a strong candidate · a candidate for

There are three **candidates** for class president.

**contract** n. /ˈkɒntrækt/

a written legal agreement

**Family:** contracts **Use it with:** sign a contract · break a contract

The footballer signed a five-year **contract**.

5

**deadline** n. /ˈdedlaɪn/

the latest time by which something must be done

**Family:** deadlines **Use it with:** meet a deadline · miss a deadline

The **deadline** for the essay is Friday.

**document** n. /ˈdɒkjuːmənt/

an official paper or computer file

**Family:** documents · documentary (n.) **Use it with:** an important document

Please bring your passport and other **documents**.



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| Vocabulary and example | Write it |
|---|---|

**equip** v. /ɪˈkwɪp/

to give someone the things they need

**Family:** equips · equipped · equipment (n.) **Use it with:** equipped with **Tip:** Equipment is uncountable: some equipment.

The lab is **equipped** with new computers.

**failure** n. /ˈfeɪlɪə/

not succeeding

**Family:** failures · fail (v.) **Use it with:** end in failure · a power failure

The first rocket was a **failure**, but the second one worked.

**field** n. /fiːld/

an area of study or work; also, land with grass or crops

**Family:** fields **Use it with:** in the field of · a football field

She is an expert in the **field** of medicine.

**found** v. /faʊnd/

to start an organization, company or school

**Family:** founds · founded · founder (n.) **Use it with:** found a company **Tip:** Not the past of "find": found, founded, founded.

The school was **founded** in 1925.

1925

**hold** v. /həʊld/

to have a meeting or event; also, to have in your hands

**Family:** holds · held **Use it with:** hold a meeting · hold on

The company **holds** a meeting every Monday.

**mechanic** n. /mɪˈkænɪk/

a person who repairs engines and cars

**Family:** mechanics · mechanical (adj.) **Use it with:** a car mechanic

The **mechanic** fixed our car in an hour.

| Vocabulary and example | Write it |
|---|---|

**occupation** n. /ˌɒkjʊ'peɪʃn/

a job

**Family:** occupations

Please write your **occupation** on the form.

**position** n. /pə'zɪʃn/

a job in a company; also, a place or way of standing

**Family:** positions **Use it with:** a senior position · in position

She applied for a **position** at the bank.

**profession** n. /prə'feʃn/

a job that needs special training, like a doctor or lawyer

**Family:** professions · professional (adj.) **Use it with:** the medical profession

Teaching is a respected **profession**.

**responsibility** n. /rɪˌspɒnsə'bɪlɪti/

a duty to take care of something

**Family:** responsibilities **Use it with:** take responsibility for

Feeding the cat is my **responsibility**.

**responsible** adj. /rɪ'spɒnsɪbl/

having the duty to take care of something; also, being the cause of something

**Family:** responsibly (adv.) **Use it with:** responsible for

Who is **responsible** for this mess?

**service** n. /'sɜːvɪs/

work that a business does for customers

**Family:** services · serve (v.) **Use it with:** customer service · public service

The **service** in this restaurant is excellent.



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|---|---|

**session** n. /'seʃn/

a period of time for an activity

**Family:** sessions **Use it with:** a training session · a photo session

We have a training **session** every Thursday.

**succeed** v. /sək'siːd/

to do what you tried to do

**Family:** succeeds · succeeded · success (n.) · successful (adj.) **Use it with:** succeed in doing

If you keep trying, you'll **succeed**.

**technique** n. /tek'niːk/

a special way of doing something

**Family:** techniques **Use it with:** a new technique · breathing technique **Tip:** Stress on the last part: tek-NEEK.

The coach taught us a new swimming **technique**.

**workplace** n. /'wɜːkpleɪs/

the place where you work

**Family:** workplaces **Use it with:** in the workplace

Phones are not allowed in this **workplace**.