Word Quest 3

List 6 · Jobs and work

Vocabulary and example	Write it

accountant n. /əˈkaʊntənt/

a person whose job is to keep and check money records

Family: accountants · accounting (n.)

Our **accountant** checks the company's money every month.

ax n. /æks/

a tool with a heavy blade on a long handle, for cutting wood

Family: axes **Tip:** American spelling; British English writes "axe".

He chopped the wood with an **ax**.

candidate n. /ˈkændɪdeɪt/

a person who is trying to get a job or be elected

Family: candidates **Use it with:** a strong candidate · a candidate for

There are three **candidates** for class president.

contract n. /ˈkɒntrækt/

a written legal agreement

Family: contracts **Use it with:** sign a contract · break a contract

The footballer signed a five-year **contract**.

5

deadline n. /ˈdedlaɪn/

the latest time by which something must be done

Family: deadlines **Use it with:** meet a deadline · miss a deadline

The **deadline** for the essay is Friday.

document n. /ˈdɒkjuːmənt/

an official paper or computer file

Family: documents · documentary (n.) **Use it with:** an important document

Please bring your passport and other **documents**.

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Vocabulary and example	Write it

equip v. /ɪˈkwɪp/

to give someone the things they need

Family: equips · equipped · equipment (n.) **Use it with:** equipped with **Tip:** Equipment is uncountable: some equipment.

The lab is **equipped** with new computers.

failure n. /ˈfeɪlɪə/

not succeeding

Family: failures · fail (v.) **Use it with:** end in failure · a power failure

The first rocket was a **failure**, but the second one worked.

field n. /fiːld/

an area of study or work; also, land with grass or crops

Family: fields **Use it with:** in the field of · a football field

She is an expert in the **field** of medicine.

found v. /faʊnd/

to start an organization, company or school

Family: founds · founded · founder (n.) **Use it with:** found a company **Tip:** Not the past of "find": found, founded, founded.

The school was **founded** in 1925.

1925

hold v. /həʊld/

to have a meeting or event; also, to have in your hands

Family: holds · held **Use it with:** hold a meeting · hold on

The company **holds** a meeting every Monday.

mechanic n. /mɪˈkænɪk/

a person who repairs engines and cars

Family: mechanics · mechanical (adj.) **Use it with:** a car mechanic

The **mechanic** fixed our car in an hour.

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Vocabulary and example	Write it

occupation n. /ˌɒkjʊˈpeɪʃn/

a job

Family: occupations

Please write your **occupation** on the form.

position n. /pəˈzɪʃn/

a job in a company; also, a place or way of standing

Family: positions **Use it with:** a senior position · in position

She applied for a **position** at the bank.

profession n. /prəˈfeʃn/

a job that needs special training, like a doctor or lawyer

Family: professions · professional (adj.) **Use it with:** the medical profession

Teaching is a respected **profession**.

responsibility n. /rɪˌspɒnsəˈbɪlɪti/

a duty to take care of something

Family: responsibilities **Use it with:** take responsibility for

Feeding the cat is my **responsibility**.

responsible adj. /rɪˈspɒnsɪbl/

having the duty to take care of something; also, being the cause of something

Family: responsibly (adv.) **Use it with:** responsible for

Who is **responsible** for this mess?

service n. /ˈsɜːvɪs/

work that a business does for customers

Family: services · serve (v.) **Use it with:** customer service · public service

The **service** in this restaurant is excellent.

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Vocabulary and example	Write it

session n. /ˈseʃn/

a period of time for an activity

Family: sessions **Use it with:** a training session · a photo session

We have a training **session** every Thursday.

succeed v. /səkˈsiːd/

to do what you tried to do

Family: succeeds · succeeded · success (n.) · successful (adj.) **Use it with:** succeed in doing

If you keep trying, you'll **succeed**.

technique n. /tekˈniːk/

a special way of doing something

Family: techniques **Use it with:** a new technique · breathing technique **Tip:** Stress on the last part: tek-NEEK.

The coach taught us a new swimming **technique**.

workplace n. /ˈwɜːkpleɪs/

the place where you work

Family: workplaces **Use it with:** in the workplace

Phones are not allowed in this **workplace**.

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