

3. Writing an informal email

Starter Quiz · 课前小测

IGCSE English

Name: _____ Score: _____

1. What must you do with every prompt in the task?

- ☐ Choose your favourite one
- ☐ Write about all of them
- ☐ Ignore the hard ones

2. An informal email to a friend should sound...

- ☐ cold and formal
- ☐ warm and friendly
- ☐ like a report

3. What must you do with every prompt in the task?

- ☐ Pick your favourite one
- ☐ Cover them all
- ☐ Ignore the hard ones

4. An informal email should be one long paragraph.

- ☐ True
- ☐ False

5. Make it informal: 'I _____ wait to see you!' (can't / cannot)

6. Just listing ideas without reasons is enough for top marks.

- ☐ True
- ☐ False

7. Aim for 120 to _____ words.

3. Writing an informal email

Answers · 答案

IGCSE English

1. **Write about all of them**

Miss a prompt and you lose content marks.

2. **warm and friendly**

Friends get a warm, friendly tone.

3. **Cover them all**

Miss a prompt and you lose content marks.

4. **False**

No — use short paragraphs, one idea each.

5. **can't**

Informal writing uses short forms like 'can't'.

6. **False**

No — develop each idea with a reason or example.

7. **160**

The task asks for 120–160 words.