

IGCSE English

Name: _____ Score: _____

1. What must you do with every prompt in the task?
 - ☐ Choose your favourite one
 - ☐ Ignore the hard ones
 - ☐ Write about all of them
2. An informal email to a friend should sound...
 - ☐ like a report
 - ☐ warm and friendly
 - ☐ cold and formal
3. The email brief asks about the trip and a future plan. Your draft describes only the trip. What is missing?
 - ☐ An unrelated formal complaint
 - ☐ The requested future plan
 - ☐ A second greeting
4. An informal email should use short paragraphs, with one idea in each.
 - ☐ True ☐ False
5. Make it informal: 'I _____ wait to see you!' (can't / cannot)

6. Just listing ideas without reasons is enough for top marks.
 - ☐ True ☐ False
7. The Cambridge 0510/0511 writing tasks in the 2024–2026 syllabus use about 120 to _____ words.

8. The prompt asks why you enjoyed the visit. Which revision develops that point?
 - ☐ I enjoyed the visit because the guide let us examine an old map
 - ☐ I went somewhere yesterday
 - ☐ It was good and nice and great

IGCSE English

1. Write about all of them

Miss a prompt and you lose content marks.

2. warm and friendly

Friends get a warm, friendly tone.

3. The requested future plan

The future plan is a separate required point. More description of the trip does not cover it.

4. True

True. Short paragraphs, each with one idea, make an email easy to follow, even when the tone is informal.

5. can't

Informal writing uses short forms like 'can't'.

6. False

No – develop each idea with a reason or example.

7. 160

160 is the upper end of that syllabus guidance. Follow the actual task; a word count alone does not establish quality.

8. I enjoyed the visit because the guide let us examine an old map

The revision supplies a relevant reason and specific detail.