IELTS Writing: Reports, Essays and Revisions

Academic Writing with original worked responses; no examiner band predictions.

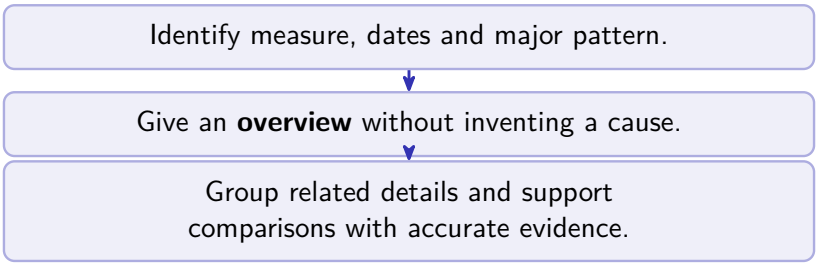
Review the whole Writing response

Criterion	What to review
Task achievement / response	Accurate selected features or a relevant developed position.
Coherence and cohesion	Logical organisation and meaningful links.
Lexical resource	Precise words and suitable combinations.
Grammar range and accuracy	Structures and repeated errors across the response.

Use the evidence

Two tasks; 60 minutes; minimum 150/250 words; Task 2 has twice the weight.

Select features and an overview



Choose change words for the evidence

Expression	**Meaning / example**
Rises by	Size of change: coding rose by 70 members.
Rises to	Final value: it rose to 90.
Rises from ... to ...	Starting and final values: from 20 to 90.
Percentage points / relative rise	20% $\rightarrow$ 24%: four points; relative rise 20%.

Answer the complete essay instruction

1. **Read** Identify people, action, limits and every question.
2. **Decide** Choose a position that answers the actual **prompt**.
3. **Develop** Connect relevant reasons and examples to that position.

Make language carry information

Empty language

With the development of society... gives no specific information.

A rare word does not repair an unsupported idea.

Information-bearing language

Start with the actual topic and claim.

Use accurate words and links suited to the sentence.

Find repeated language errors

Problem	Meaningful repair
Many student need equipments	Many students need equipment.
The number ... have risen	The number ... has risen.
Although ... but ...	Use although without an extra but.
Expensive, students share it	Expensive, so students share it.

Budget time for both tasks

Task 1 example

20 minutes for planning, drafting and checking.

Keep enough time for the second task.

Task 2 example

40 minutes, reflecting the greater weight.

The split and task order are practice choices, not fixed guarantees.

Check the club poster claim

1. **Known** The club began with 50 members; rise is 20%.
2. **Calculate** 20% of 50 is 10; add 10 to the starting 50.
3. **Report** The new total is 60, not 70.

Decision

A longer word cannot repair a wrong number.

Use rules without invented score arithmetic

Whole-response review

Meet task demands and minimum lengths.

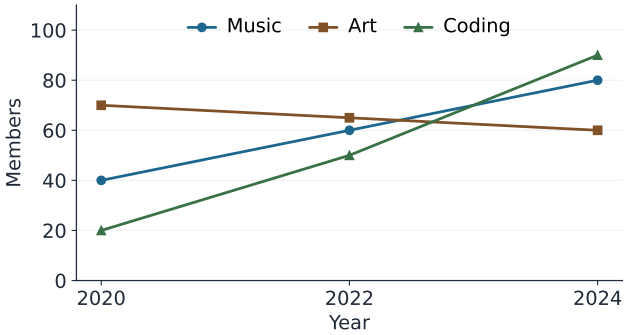
Use connected paragraphs and accurate evidence.

Unsupported score shortcut

One sentence cannot establish a whole band.

Two corrections or one **concession** do not guarantee a score increase.

Read the club visual before reporting



Counts of members: music and coding rise; art falls; coding finishes largest.

Calculate the comparisons you will use

Club	2020 → 2024	Change
Music	40 → 80	+40; final count doubled.
Coding	20 → 90	+70; relative rise 350%.
Art	70 → 60	−10.
Combined	130 → 230	+100; no cause or monthly record supplied.

Report paragraph 1: identify the measure

Complete Task 1 model · paragraph 1

The table and line chart show the numbers of members in three school clubs in 2020, 2022 and 2024. The clubs were music, art and coding, and each figure represents a count of members.

Report paragraph 2: give the overview

Complete Task 1 model · paragraph 2

Overall, membership increased in both music and coding, while the art club became smaller. Coding recorded the largest increase and had the most members by 2024, although it had started with the fewest.

Report paragraph 3: group the increases

Complete Task 1 model · paragraph 3

The music club grew from 40 members in 2020 to 60 in 2022 and 80 in 2024. Its final membership was therefore twice its initial figure. Coding showed a greater change, rising from 20 to 50 and then 90. By the final year, it had ten more members than music, reversing their order at the start of the period.

Report paragraph 4: contrast art and total

Complete Task 1 model · paragraph 4

In contrast, art membership fell from 70 to 65 and then 60. Art was the largest club in 2020 but the smallest in 2024. Despite this decline, the combined membership of the three clubs rose from 130 to 230 over the period.

Compare shares using the correct baseline

1. **Known** Travel share changes from 20% to 24%.
2. **Points** $24 - 20 =$ four **percentage points**.
3. **Relative change** $4 \div 20 \times 100 = 20\%$ increase in the share.

A rising share can accompany less spending

Period	Total budget	Travel share	Travel amount
First	1,000	20%	200
Second	500	24%	120

Use the evidence

The share rises while the **amount** falls. A share alone does not prove more spending.

A single date supports comparison, not a trend

Single date: 2024

Coding is the largest club.

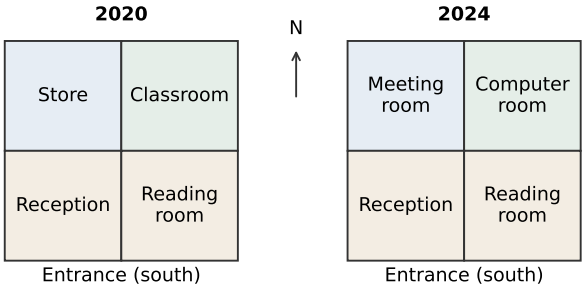
This supports category comparison.

Trend claim

Coding grew rapidly needs another date.

Compare charts only when their populations, dates and units fit.

Read the study centre changes



Northern rooms change use; southern reception, reading room and entrance remain.

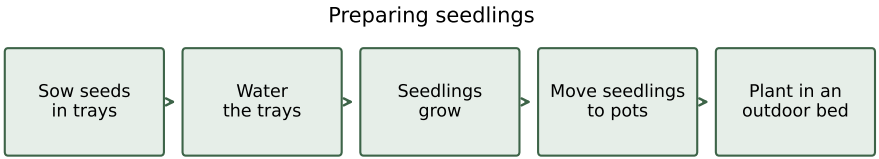
Turn plan evidence into an overview and detail

Plan feature	Accurate report
Overall	Two rooms change use; southern features remain.
Northwest	Store replaced by meeting room.
Southwest	Reception stays in place.

Use the evidence

No visitor, cost, extension or size evidence is supplied.

Follow the five-stage seedling process



Five stages: sowing → watering → growth → potting → planting outside. No return arrow.

Choose active or passive for the meaning

Meaning	Suitable sentence
Action on seeds	Seeds are sown.
Action on trays	Trays are watered.
What plants do	Seedlings grow.
Later actions	Seedlings are moved to pots, then planted outside.

Use the evidence

Choose active or passive for meaning; do not invent missing conditions.

Opinion prompt: answer the extent

Original opinion prompt

Schools should replace all printed textbooks with digital materials. To what extent do you agree or disagree?

Notice

A developed qualified position can answer all; keep the extent clear.

Both views prompt: complete three demands

Original both-views prompt

Some people want school libraries to provide only books. Others want them to provide tools as well. Discuss both views and give your own opinion.

Notice

Explain both views and support your own position.

Outweigh means compare importance

Original outweigh prompt

More students now travel to school by bicycle. Do the advantages of this change outweigh the disadvantages?

Notice

Compare relative importance, not just the number of points.

Causes and solutions need a connection

Original causes-and-solutions prompt

Students at a college often leave assignments until the last evening. What causes this problem, and what could help?

Notice

Connect each proposed help to an explained cause.

Two questions require two developed answers

Original two-question prompt

Why do some young adults choose to study away from home? What problems can this choice create?

Notice

Develop both reasons and problems; one cannot replace the other.

Develop the printed-book point

1. **Point** Printed books remain useful without device access.
2. **Reason / example** Reading needs no electricity; a shared family device may be unavailable.
3. **Consequence** A printed copy helps that student complete preparation.

Essay paragraph 1: state a qualified position

Complete Task 2 model · Essay paragraph 1

Digital materials can give students quick access to information and useful learning tools. However, I disagree with replacing all printed textbooks. Schools should use digital resources where they improve a lesson, while keeping printed copies available for students who need them.

Essay paragraph 2a: explain digital teaching value

Complete Task 2 model · Essay paragraph 2a

One reason to use digital materials is that they can present information in several ways. A science resource might combine a diagram with a short animation, allowing a student to see how a process changes over time. It can also provide questions with immediate explanations.

Essay paragraph 2b: qualify the benefit

Complete Task 2 model · Essay paragraph 2b

These features can help a learner check understanding before the next lesson. However, simply putting a photograph of a printed page on a screen does not offer the same benefit. Schools should therefore choose materials for their teaching value rather than their format alone.

Essay paragraph 3a: explain access problems

Complete Task 2 model · Essay paragraph 3a

A complete replacement would also create access problems. Some students share a device with other family members, or have unreliable internet access at home. If every reading task requires a connected device, those students may struggle to prepare.

Essay paragraph 3b: show the practical alternative

Complete Task 2 model · Essay paragraph 3b

Keeping a printed textbook allows them to work without waiting for another person to finish using a computer. Teachers could still provide optional digital practice, so access to a book would not prevent students from using useful online resources.

Essay paragraph 4: consider an opposing reason

Complete Task 2 model · Essay paragraph 4

Supporters of full replacement may argue that digital texts are easier to update and avoid carrying heavy books. These are real advantages, especially when information changes quickly. Yet they do not require schools to remove every printed copy. A mixed approach can use updated digital sections while retaining books for longer reading and reliable home access.

Essay paragraph 5: keep the conclusion consistent

Complete Task 2 model · Essay paragraph 5

In conclusion, digital resources should expand the ways students learn, but they should not completely replace printed textbooks. A choice of formats better combines useful technology with dependable access.

Review the essay for meaning and order

Essay section	Job in this response
Introduction / conclusion	Same partial disagreement with complete replacement.
Digital benefits	Explain teaching value and its limits.
Access problems	Develop the practical need for printed copies.
Opposing reason	Recognise updates and weight, then answer the **objection**.

Use the evidence

This is a workable response structure, not a compulsory template.

Revise claims, agreement and noun forms

Original sentence	Precise revision
Better in every way	State a specific benefit you can explain.
The number of students have risen	The number of students has risen.
Many student need equipments	Many students need equipment.

Revise connectors, clauses and measured subjects

Original sentence	Precise revision
Although it is useful, but access is limited	Although it is useful, access is limited.
The book is expensive, students share it	The book is expensive, so students share it.
The chart increased to 70 members	Club membership increased to 70.

Practice 1–4: quantities and the overview

Practice decision	**Explained answer**
1 Coding 20 $\rightarrow$ 90	By 70 members; to 90.
2 Share 20% $\rightarrow$ 24%	Four points; relative rise 20%.
3 Larger share = larger **amount**?	No; total budget is also needed.
4 Clubs **overview**	Two clubs grew while one declined.

Practice 5–8: evidence, plans and grammar

Practice decision	Explained answer
5 Why coding grew?	Membership data supplies no cause.
6 Plan changes / unchanged	NW store → meeting room; SW reception remains.
7 Force growth passive?	No: seedlings grow expresses the meaning.
8 Partial disagreement?	Yes, when extent is clear and developed.

Practice 9–12: task demands and precise revision

Practice decision	Explained answer
9 Outweigh essay lacks judgement	Compare and decide relative importance.
10 Reminders for computer-access cause	Explain a working connection or propose an access solution.
11 Repair the sentence	Many students discuss their advice.
12 Two repairs guarantee a band rise?	No; the whole response and other criteria matter.

Use a timed plan and a short error record

Task	Plan	Write	Check
Task 1	3 min	14 min	3 min
Task 2	5 min	32 min	3 min

Use the evidence

Keep original sentence → correction → reason, then test the pattern in a new response.

Check yourself

1. **Evidence** Verify quantities, visual features and every **prompt** demand.
2. **Development** Explain the role of each complete model paragraph.
3. **Transfer** Write a fresh full report or essay and check a repeated error.