

Solutions

2.1

Optional feedback on students' draft writing or paragraph clarity/organisation; attendance is not compulsory.

2.2

Email by Monday at 12:00; session is Wednesday.

2.3

Correct if/conditional connection for not having booked; may request a walk-in slot; a concession or other correct link preserves that availability is not guaranteed. Accept other grammatical wording with the same meaning.

2.4

First-year students; own paragraph or assignment instructions; course tutor, not peer helpers.

3.1

Award correction B1 and reason B1 for each of three distinct errors: optional rather than mandatory attendance; Monday is booking deadline rather than session; peer helpers do not grade/approve submissions; walk-ins are not guaranteed; bring own writing rather than a published substitute. Do not count one time error twice.

3.2

Local analytic rubric, $8 \times B1$: optional draft-feedback purpose and intended audience; correct Wednesday session timing; own paragraph and assignment instructions; Monday noon booking deadline; conditional walk-in request; no guarantee of availability; peer/tutor authority distinction and accurate access contact; coherent truthful 80–110 word response. Example: "The Peer Writing Desk offers optional feedback in the library on Wednesday from 14:00 to 15:30. Bring a paragraph of your own writing and the assignment instructions. If you want a ten-minute appointment, email your preferred time by Monday at noon. Without a booking, you may ask for a walk-in slot, although availability is not guaranteed. The helpers can discuss clarity and organisation, but they cannot award course marks or approve your final submission; your tutor handles assessment. If you need a step-free entrance, contact the library desk before visiting."