BEC Business English

Glossary · every term in the course, A–Z

English

agenda
/əˈdʒendə/

answer sheet
/ˈænsə ʃiːt/

assessor
/əˈsesə/

attitude
/ˈætɪtjuːd/

Business English Certificates
/ˈbɪznəs ˈɪŋglɪʃ səˈtɪfɪkəts/

Cambridge English Scale
/ˈkeɪmbrɪdʒ ˈɪŋglɪʃ skeɪl/

CEFR
/ˌsiː iː efˈɑː/

certificate
/səˈtɪfɪkət/

Communicative Achievement
/kəˈmjuːnɪkətɪv əˈtʃiːvmənt/

conditional offer
/kənˈdɪʃənl ˈɒfə/

content point
/ˈkɒntent pɔɪnt/

contraction
/kənˈtrækʃn/

decimal point
/ˈdesɪml pɔɪnt/

discourse management
/ˈdɪskɔːs ˈmænɪdʒmənt/

distractor
/dɪˈstræktə/

extract
/ˈekstrækt/

fluctuate
/ˈflʌktʃueɪt/

exercises.lol exercises.com.cn

English

gapped text
/gæpt tekst/
gist
/dʒɪst/
grade
/ˌdʒiː ɑː eɪ diː ˈiː/
interactive communication
/ˌɪntəˈræktɪv kəˌmjuːnɪˈkeɪʃn/
interlocutor
/ˌɪntəˈlɒkjətə/
level off
/ˈlevl ɒf/
linking word
/ˈlɪŋkɪŋ wɜːd/
long turn
/lɒŋ tɜːn/
memo
/ˈmeməʊ/
monologue
/ˈmɒnəʊlɒg/
multiple-choice cloze
/ˈmʌltɪpl tʃɔɪs kləʊz/
negotiate
/nɪˈgəʊʃɪeɪt/
note completion
/nəʊt kəmˈpliːʃn/
open cloze
/ˈəʊpən kləʊz/
overall score
/ˌəʊvəˈrɔːl skɔː/
paraphrase
/ˈpærəfreɪz/
peak
/piːk/
phrasal verb
/ˈfreɪzl vɜːb/
predict
/prɪˈdɪkt/
prompt card
/prɒmpt kɑːd/

exercises.lol exercises.com.cn

English

pronunciation
/prəˌnʌnsɪˈeɪʃn/
proofreading
/ˈpruːfriːdɪŋ/
proposal
/prəˈpəʊzl/
recommendation
/ˌrekəmenˈdeɪʃn/
reference word
/ˈrefrəns wɜːd/
register
/ˈredʒɪstə/
registration
/ˌredʒɪˈstreɪʃn/
report
/rɪˈpɔːt/
sample paper
/ˈsæmpl ˈpeɪpə/
scan
/skæn/
signpost
/ˈsaɪnpəʊst/
skim
/skɪm/
spell out
/spel aʊt/
Statement of Results
/ˈsteɪtmənt ɒv rɪˈzʌlts/
subscale
/ˈsʌbskeɪl/
transfer time
/ˈtrænsfɜː taɪm/
word count
/wɜːd kaʊnt/

exercises.lol exercises.com.cn